

The Graduate School Grant-In-Aid (GIA) Incentive Program

Office of Graduate Fellowships and Awards Administration; 205 Kern Graduate Building, University Park, PA 16802; 814-865-2514

Purpose: The Grant-in-Aid Incentive Program is intended to provide faculty with a mechanism by which to leverage extramural funds. As resources allow, the Graduate School will consider requests for tuition grant-in-aids to match stipends derived from external grants and contracts that prohibit tuition as an allowable expense.

Criteria for Matching Consideration The following conditions must be met for matching arrangements to be considered:

- Stipend support to be matched must be derived from externally funded grants or contracts that provide for some indirect cost recovery.
- Sponsor guidelines must verify that tuition is not an allowable expense.
- Sponsored funding must provide a full stipend level of support (at minimum commensurate with the grade level and the percentage FTE of college sponsored assistantships and afford a “living stipend” of \$22,464 per annum) as well as the graduate assistant fringe.
- Students must be registered full-time and taking classes commensurate with the requirements for a graduate assistantship during the semesters of tuition GIA support. Doctoral students in ABD status and/or registering for 601 are not eligible for GIA support under this program.
- University employees receiving educational privileges are not eligible for this University scholarship/award in accordance with Penn State policies HR36 and HR38.

Submission of Requests for GIA Matching Funds Requests should include the following:

- a completed application form (attached) including all required signatures;
- a copy of each of the following:
 1. body of the proposal submitted to the sponsor,
 2. sponsor’s funding “terms and conditions,” with information regarding allowable budget expenses,
 3. proposal budget page.

Deadline: **Principal investigators are requested to submit requests for GIA matching funds prior to submission of the grant/contract proposal, in order to confirm eligibility of request and availability of GIA matching funds.** There is no guarantee that tuition support will be available after any project is approved for funding by the sponsor if a request for GIA matching support has not been made to the Graduate School prior to submission of the proposal. Submissions will be considered on a rolling basis, as funding is available each fiscal year. Multiple year contracts will be considered depending upon resources available and partnering by the college.

Please send one pdf file of the nomination packet to the Office of Graduate Fellowships and Awards Administration by upload to your college’s Box folder

Grant –In-Aid (GIA) Incentive Program Application Form

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Sponsoring Agency Information:

Name (Agency, Foundation, etc.): _____

Amount of funding per student per semester for stipend support: _____

Duration of sponsor funding: _____

Total number of students to be supported and number of semesters of stipend support per student: _____

Total No. of semesters of tuition GIA support requested¹: _____

¹(Note – Students must be registered full-time and taking classes commensurate with the requirements for a graduate assistantship during the semesters of tuition GIA support. Doctoral students in ABD status and/or registering for 601 are not eligible for GIA support under this program.)

Request for GIA Matching:

I certify the following (Note: All must apply in order for the request to be eligible for GIA consideration. If not, attach a separate sheet to indicate which item does not apply and include relevant justification.):

1. The stipend support to be matched is derived from externally funded grants or contracts that provide for some indirect cost recovery.
2. The sponsor guidelines stipulate that tuition is not an allowable expense (attach relevant section of sponsor guidelines).
3. The sponsored funding provides a full stipend level of support (at minimum, commensurate with the grade level and the percentage FTE of college sponsored assistantships and aligned with “living stipend” standards) as well as the graduate assistant fringe.

Faculty Member Requesting GIA Matching Support Name (Print or Type)

Signature

Date

Student(s) Information (if known at time of application):

Name: _____

PSU student ID: _____

Name: _____

PSU student ID: _____

College Approval:

College Administrator for Graduate Education (Print or Type)

Signature

Date

Graduate School Approvals:

Office of Graduate Fellowships and Awards Administration Recommendation: ☐ Approve ☐ Deny

Vice Provost for Graduate Education and Dean of the Graduate School

Signature

Date

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