

Transfer of Penn State Nondegree Graduate Credits to Penn State Graduate Degree

Office of Graduate Enrollment Services, The Pennsylvania State University, 114 Kern Building, University Park, PA 16802-3396; (814) 865-1795

No more than 15 nondegree graduate credits may be transferred into a graduate degree program.

Requests to transfer nondegree graduate work taken more than five years prior to admission into a graduate degree program must be accompanied by a memo from the graduate program head justifying the validity of the course work.

Student name (last, first, middle initial)

PSU ID

Graduate Major (e.g. Mechanical Engineering)

Graduate Degree (e.g. Master of Science)

List the 400-, 500-, and 800-level graduate nondegree courses that are applicable to the student's graduate degree program. **Courses listed as "NDC" (not for degree credit) will be excluded from the cumulative grade-point average and total credit count.**

	<u>Course abbreviation and number</u> <i>(e.g. BIOL 460)</i>	<u>Credits</u> <i>(e.g. 3)</i>	<u>Semester/ Year</u> <i>(e.g. FALL 22)</i>	<u>Grade</u> <i>(e.g. A)</i>
<u>Nondegree courses applicable to the graduate degree program</u>				

NDC courses (not
for degree credit)

This form is to be submitted by the graduate program via the **Graduate Request Management System (GRMS)**

Signature of Graduate Program Head or DGS/PIC

Date