PennState
The Graduate School

NOMINATION FOR MEMBERSHIP IN THE GRADUATE FACULTY - CATEGORY "Q"

**For detailed information on graduate faculty policies and eligibility criteria please refer to
https://gradschool.psu.edu/graduate-education-policies/gcac/gcac-100/gcac-101-graduate-faculty-membership/.**

Nominating Graduate Research Program Information (must offer Ph.D., M.A., or M.S. degree)

1) Graduate Program Name & Code: _____

2) Academic Home of the Graduate Program: _____

Campus Location	Graduate degrees to which this nominee will contribute (e.g. PhD, MS, MEng)
Erie	
Great Valley	
Harrisburg	
Hershey	
University Park	
World Campus	

Nominee Information (*Please print or type all information entered*)

3) Full name of nominee: _____

4) Academic rank (AC21): _____

5) Terminal master's degree earned: _____ 6) Field/discipline of degree: _____

7) Institution of terminal degree: _____

8) PSU ID (9 Digit #): _____   9) PSU ACCESS ID (e.g. abc123): _____

10) Nominee's home department/administrative area: _____

Tenure-line Faculty Appointment Information

Date of appointment to Tenure-line position at Penn State (mm/dd/yyyy): ** _____
**FORM WILL BE RETURNED TO THE COLLEGE IF SUBMITTED PRIOR TO APPOINTMENT DATE.

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Nominating Graduate Program (line #1)

Graduate Program Head:

_____ Date: _____
   Name (Print or type)   Signature

Nominee's Home Department or Administrative Area (line #10)

Nominee's Immediate Supervisor - Department Head or Admin Unit Leader:
[Not required if the Graduate Program Head is the nominee's immediate supervisor]

_____ Date: _____
   Name (Print or type)   Signature

Academic Home of the Graduate Program (line #2)

Dean/Chancellor or designee:

_____ Date: _____
   Name (Print or type)   Signature

The Graduate School

Dean of the Graduate School/Dean's designee:

_____ Date: _____
   Name (Print or type)   Signature

OPTIONAL INFORMATION:
Name and email address of administrative staff member who should be notified in the event of errors, omissions, or other notifications related to the processing of this form:

Name (Print or type): _____ Email: _____

Forms and supporting documents may be submitted electronically to graddeansoffice@psu.edu or in hard copy to the Office of the Vice Provost for Graduate Education and Dean of the Graduate School, 211 Kern Building.

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REQUIRED SUPPORTING DOCUMENTS:

☐ Statement from the Graduate Program Head providing information on the following:

   a. Justification for the nomination.

   b. Description/evidence of nominee's active program of research/scholarship relevant to the graduate program field in which the nominee would contribute.

   c. A statement of the proposed duties of the nominee as a member of the Graduate Faculty with respect to teaching, directing research, and mentoring of Ph.D., M.S. and/or M.A. students.

☐ Nominee's Curriculum Vitae listing the following:

   a. Education: List all colleges, universities, or other institutions attended whether or not a degree was granted; dates attended; major field; degree earned; date degree conferred.

   b. Professional Experience: Inclusive dates, employer, and position/type of work done.

   c. Scholarly achievements by the nominee appropriate to the Graduate Program Field (to include any of the following that are applicable):
      1) Peer-reviewed journal papers, proceedings, scholarly books, and/or other published works of a scholarly or professional nature and of recognized significance in the nominee's field. Include: Author(s), title, date, inclusive page nos., journal or publisher.
      2) Popular articles and books: Author(s), title, date, page nos., journal or publisher.
   d. Patents or other intellectual property developed.

☐ List of doctoral and/or master's theses, and/or master's papers supervised by the nominee if applicable (include date, student's name, degree, university conferring degree (if none, so indicate).

☐ List of membership on doctoral or master's thesis committees, including as Special Member, if applicable. (include date, student's name, degree, university conferring degree (if none, so indicate).

☐ List of university courses taught (include course number and title; for non-PSU courses, indicate if undergraduate or graduate level), if applicable.

☐ Other scholarly work or achievements/recognition of the nominee pertinent to recommendation for Graduate Faculty membership.

NOMINATIONS SUBMITTED WITHOUT ALL REQUIRED ITEMS IN CHECKLIST WILL BE RETURNED TO THE COLLEGE