Request for **Transfer of Graduate Courses from Penn State Undergraduate Transcript to Penn State Graduate Degree Program** Office of Graduate Enrollment Services, The Pennsylvania State University, 114 Kern Building, University Park, PA 16802-3396; (814) 865-1795 1. No more than 15 credits may be transferred from the undergraduate transcript into the graduate degree program. 2. Courses must have a grade of "C" or better. 3. Credits must have been earned within 5 years preceding entry into the graduate degree program. PSU ID Student name (last, first, middle initial) Graduate Major (e.g. Mechanical Engineering) Graduate Degree (e.g. Master of Science) Total credits to be transferred The following courses were taken* above and beyond the requirements for the earned Penn State baccalaureate degree: Semester/Year taken Course abbreviation and number Grade Credits (e.g. AED 588) (e.g. Fall 22) (e.g. 3) (e.g. A) Date Signature of Graduate Program Head or DGS/PIC This form is to be submitted by the graduate program

via the Graduate Request Management System (GRMS)

*Signature of Associate Dean in UNDERGRADUATE college Date

